

MBICA Member Grant Application

(Scholarship/ Grant Committee)

-International Code Council Annual Conference/Meeting-
-New England Building Officials School (U-Mass Conference)-

Applicant Name: _____

Purpose

The purpose of this grant is to provide financial assistance to building officials who are MBCIA members in good standing, to help defray the costs of attending professional building official conferences for the purpose of enhancing their professional knowledge and competence.

Grant Benefits

Applicants who are selected for this grant will be provided funds to attend and participate in professional conferences. The MBCIA is planning to award grants to various conferences throughout the year to help offset the cost for members to attend said conferences.

Eligibility Criteria

Applicants must meet all of the following criteria to be eligible for a grant award:

- Be currently employed as a building official in the Commonwealth of Massachusetts.
- Must be a MBCIA active member in good standing for the last three (3) consecutive years.
- Applicant is not eligible for reimbursement by the Town/City for which he/she is employed.
- The conference for which the member is requesting to attend is eligible for continuing education credits by the Board of Building Regulations and Standards- Certification Committee.
- Applicant is eligible to receive only one (1) grant from the Association during the fiscal year (September 1st_ August 31st).
- The cost of the Conference, including accommodations, must be at least \$500.

- The applicant if selected is required to submit proof of attendance to the MBCIA Scholarship Committee within 30 days after said conference. Failure to submit proof of attendance will result in the member reimbursing the MBCIA for the cost of the grant awarded to the member.
- The applicant must submit as part of this application process the registration form(s) for the particular conference he/she is planning to attend along with appropriate back up (cost of travel/lodging) which indicates that the total cost of attendance at said conference is equal to or greater than the grant being awarded by the MBICA.
- The grant amount will be determined by the MBCIA Board of Directors and will be dependent on available funds. The MBICA Board of Directors reserves the right to limit the number of grants awarded each year.

I hereby agree to the above criteria:

Signature: _____ Date _____
 Print Name: _____

Selection of Conference

The grant being applied is for the one (1) of the following professional conferences:

- Eastern States Building Officials Federation Annual School (Application deadline-March 10, 2016)
- New England Building Officials School/U-Mass Conference (Application deadline-August 31, 2016)
- International Code Council Annual Meeting - 2015 (Application deadline- August 15, 2106)
- International Code Council Multi-Day Seminar (Application deadline- 30 days prior to seminar)

Selection Criteria

As this training is limited to Building Officials, the following factors will be considered in making selections:

- Extent of responsibilities in enforcement and administration of the Building and related codes.
- Professional objectives and goals to be attained by attending this conference/seminar.
- Previous grants awarded by the MBCIA.
- Lack of funding by the applicants town/city of employment.

Administrative Guidelines

The Scholarship Committee will make recommendations to the MBCIA Board of Directors, who will either approve or deny the grants.

The applicant will be notified by the MBCIA/Scholarship/Grant Committee within seven (7) days of the application deadline.

The applicant is required to forward to the MBCIA, within 30 days following attendance at the conference/seminar, a copy of his/her certification of attendance.

Mail, Email or Fax this application form (including back-up information as mentioned) by the deadline dates listed to:

MBCIA Scholarship Committee
secretary@mbcia.org
MBCIA
PO Box 846
Burlington, MA 01803

Applicant's Information

Name: _____

Title: _____ Town/City: _____

Work Address: _____

Town/City: _____ Zip Code: _____

Phone Number: _____ E-Mail: _____

Description of Training (cost, location, dates, provider, description of courses, continuing education credits, etc.)

Personal Statement- Goals and Objectives (applicant should address the previously listed selection factors):

Number of Years as a Building Official: _____

Town/City of Employment: _____

I hereby certify that I am a member in good standing of the MBICA for the past three (3) Years:

Signature

Date

Employers Certification: I certify that the town/city is not providing funding for this desired training by the applicant (must be signed by the supervising authority or accountant/treasurer):

Signature

Name

Title

Date