

Town of Lunenburg

BOARD OF SELECTMEN

17 Main Street, P.O. Box 135
Lunenburg MA 01462-0135

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Tom Alonzo, Clerk
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978-582-4134, FAX 978-582-4148

Office Hours

Mon, Wed, 8:00 AM - 4:00 PM
Tues., Thur 8:00 AM - 6:00 PM
Fri. closed

Heather Lemieux
Town Manager

Job Posting Building Inspector

The Town of Lunenburg is seeking qualified applicants for the position of Local Building Inspector. This position enforces the provisions of 780 CMR-Massachusetts State Building Code, the provisions of MGL Ch 40A and Ch 40B, Town of Lunenburg bylaws, and zoning bylaws, and all applicable federal, state and local rules and regulations. Responsibilities include, but are not limited to, assisting in the general administration of the Building Department; maintaining proper records of all inspections and daily reports; at least annually, inspecting places of public assembly and issuing certificates of use for same; reviewing applications, plans and issuing permits; inspecting coal and wood burning stoves; interpreting building and zoning codes and laws to builders, contractors, architects and others and advising them on proper procedures to follow; may issue stop orders; coordinating inspectional services of the Town; other duties as required. Must have 5 years experience in building construction, or have completed a four year undergraduate education from an accredited college or university in a field related to building construction; or any combination of training and experience so as to demonstrate possession of the required knowledge, skills, and abilities to perform the work. Successful candidate must possess a valid Massachusetts driver's license, and a Construction Supervisor's License. Must be, or be qualified to be, certified by the Board of Building Regulations and Standards (BBRS) in accordance with regulations of said Board. Extensive knowledge of building construction principles, procedures, materials, and equipment required. Considerable knowledge of state and local zoning laws, state building codes, National Fire Prevention Association regulations. Ability to read, understand, interpret and suggest modifications to technical documents. Ability to communicate effectively, both verbally and in writing. Ability to make on-site inspections and make judgments concerning compliance. Excellent customer service skills and organizational skills. The position is Grade 10 non-union, Salary Administration Plan position, with a minimum hourly rate of \$20.49/hr and a maximum hourly rate of \$25.20/hr. Applicants that have their MA Certification as a Building Commissioner would be considered and would be a Grade 14 non-union, Salary Administration Plan position, with a minimum hourly rate of \$28.93/hr and a maximum hourly rate of \$35.58/hr. Please send a letter of interest, resume, and employment application that can be downloaded from the town website to: Nancy Forest, PO Box 135, Lunenburg, MA 01462 by. AA/EOE. (posted May 30, 2017, expires June 30, 2017)

By: _____