



TOWN OF WATERTOWN
PERSONNEL DEPARTMENT
Administration Building, 149 Main Street
Watertown, Massachusetts 02472-4410
Tel. (617) 972-6443 • Fax (617) 923-8195
www.watertown-ma.gov
personnel@watertown-ma.gov

GAYLE M. SHATTUCK
Personnel Director

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Posting #18-04-01

POSITION VACANCY ANNOUNCEMENT

INSPECTOR OF BUILDINGS

COMMUNITY DEVELOPMENT AND PLANNING

The Community Development & Planning Department seeks a Building Inspector to perform professional and inspection work related to the enforcement and interpretation of the Massachusetts Building Code and other applicable codes relating to building construction; other related work, as required.

Working under the administrative direction of the Community Development & Planning Director/Assistant Town Manager, this position performs responsible functions of a complex and technical nature involving the exercise of considerable judgment in the application and interpretation of building codes and other regulations. Reviews applications and plans for building construction for compliance with the State Building Code, performs inspections of buildings at different phases of construction and renovation, conducts periodic inspections relating to safety conditions. Reviews special engineering reports, responds to complaints of violations, issues stop work orders, files criminal complaints in court.

Issues certificates of occupancy, inspects buildings for certificates of inspection and licensing, serves as a member of the plan/design review team and provides comments and recommendations to the Planning and Zoning Boards, serves as a Town representative on municipal capital projects.

Supervises Plumbing, Electrical and other inspection and office staff and oversees the work of the Building Department.

Required Minimum Qualifications

High school diploma or GED with advanced technical training; five years of experience in the supervision of building construction or design; Bachelor's Degree in a related field preferred; Certified Building Commissioner required or an equivalent combination of education and experience.

Construction Supervisor's License-unrestricted required.

State certification as a Local Building Inspector (BBRS-Board of Building Regulations and Standards).

Valid Massachusetts motor vehicle operator's license with good driving record

Required to complete 45 hours of continuing education during three-year cycle to maintain certification as a Building Code Enforcement Official.

SALARY RANGE: \$75,844-\$93,281 plus excellent benefits

TO APPLY: Town of Watertown application form is available at www.watertown-ma.gov/documentcenter/personnel.
An application form with cover letter and resume is accepted by email:
personnel@watertown-ma.gov, fax 1-617-923-8195, or at the Personnel Department, 149 Main Street, Watertown, MA 02472

APPLICATION DEADLINE: Open until filled

AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER