



TOWN OF GEORGETOWN
BOARD OF SELECTMEN
MEMORIAL TOWN HALL, 1 LIBRARY STREET, GEORGETOWN, MA 01833
PH. (978) 352-5755 ♦ FAX (978) 352-5727

June 2018

Employment Opportunity

The Town of Georgetown is accepting applications for a Building Department Administrative Assistant part time (24 hr/wk) the position will support the functions of the Building Inspector, including general office duties, interaction with the public, etc. Appropriate education and computer skills required. Pay rate: not to exceed \$17.68/hour depending on qualifications. Send resumes with cover letter to Michael Farrell, Town Administrator, 1 Library Street, Georgetown, MA 01833 or email to Jpantano@georgetownma.gov

EEO/AA